

Example (hourly rate): The provision of advice and representation at the First-tier Tribunal (IAC) in relation to appeals against immigration decisions by the Secretary of State for the Home Department/Entry Clearance Officer, excluding asylum appeals

Peter Lock's hourly rate: £350 plus £70 VAT

On average, this type of work in an appeal involving a hearing at the Tribunal takes between 20 - 40 hours to complete.

The work will involve:

- discussing your circumstances in detail and confirming whether an appeal is appropriate for you to make and what other options may be available to you; advising on the requirements of the law and whether you meet the criteria, which we anticipate will take 2 to 3 hours;
- preparing your Notice of Appeal/grounds of appeal and filing that on your behalf at the Tribunal before expiry of the limitation period, which we anticipate will take 2 to 3 hours;
- advising on the evidence required to support your Appeal and gathering that from you which we anticipate will take 2 to 5 hours;
- assisting you in the preparation of your witness statement and the statements from your witnesses which we anticipate will take 5 to 15 hours;
- compiling an indexed and paginated hearing bundle and providing a copy to you, the Tribunal, the Home Office and counsel which we anticipate will take 5 to 8 hours;
- attending the hearing / providing counsel with written instructions to attend the hearing (the brief fee for counsel will depend on the circumstances of your case and the seniority of counsel and will be payable separately by you as a disbursement), which we anticipate will take 4 to 5 hours;
- corresponding with the Tribunal, the Home Office and counsel for you during the appeal;
- informing you of the outcome of the appeal.
- We charge for photocopying the hearing bundle at £0.25 per side (costs will depend on the size of the hearing bundle) and Special Delivery postage (costs will depend on the weight of the hearing bundle and the number of packages that are sent out) etc. Usually 5 hearing bundles are made (1 for you and 1 each for the HOPO, the Judge, counsel and our firm). Those are charged in addition and we bill when they are incurred. That charge will total around £300 (inclusive of VAT) when hearing bundles are approximately 150 sides and below 2kg in weight. Double that if they are 300 sides and over 2kg in weight.

*the amount of hours depends on the number of documents, whether they need to be translated, whether anything is missing and how long it will take to advise on / to obtain the missing documents.

What is not included in this costs example is (see below #).

Disbursements (not included in costs set out above):

- All costs charged by the UK Government (see the UKGov website) e.g. the Tribunal fee which is payable to HMCTS online when the Notice of Appeal is lodged.
- Counsel's fees.
- Independent expert's fees.

In conventional cases if you are able to provide sufficient evidence at the outset (either at our first meeting or immediately after we have advised you on the standard documents the Home Office requires under the law) and clearly meet the applicable law, the cost is likely to be at the lower end of this range.

There are factors that may affect the cost of an immigration matter, such as whether it is a first-time application or extension, there are multiple dependants (e.g. several children), the language of the client, the number of supporting documents or witnesses, possible attendance at a Home Office interview, and whether it is a fast tracked / premium application.

The costs examples indicated here do not include:

- Any UK Government charges for making the application. You can read what the UK Government requires to be paid to on its UKGov website. You will pay this to the UK Government directly as part of the application process.
- Attendance at a Home Office interview. If the Home Office asks you to attend an interview, advice and assistance (and the possibility of us attending with you). This could be between 1 and 10 hours of work depending on the complexity of the issues and whether you instruct us to attend with you.
- Where the Home Office refuses your application, advice and assistance in relation to any right of administrative review (if there is one), right of appeal to the Tribunal (if there is one) or grounds to pursue a Judicial Review.
- Any steps beyond lodging the application and reporting the result. It would not include instructions from you to spend time on, for example, chasing the Home Office during the application, any variation of the application (i.e. to a new type of application), additional documents that you might wish to submit to the Home Office, any Appeal/Administrative Review that might need to be brought etc. Where any list of dates of absences from the UK is required by the Home Office in an application, it is your responsibility to provide us with an accurate and fully cross referenced list (it is not our responsibility to prepare that initial list from your passport stamps etc – we will check your list once we see it from the corroborating evidence you provide).